

## Standard Academic Performance (SAP)

Satisfactory Academic Performance (SAP) are the standards (qualitative, quantitative, and incremental) that determines whether or not students are making the satisfactory progress required to complete their program. SAP requirements apply to all HWA students.

### When is SAP evaluated

SAP is evaluated based on payment periods. A payment period is defined in clock hours and weeks of instructional time. All programs at HWA have two payment periods. The first payment period begins when a student starts their program, and ends when the student has reached half of the scheduled hours/weeks of instruction time. This is also defined by HWA as the program Midterm. The second payment period begins after the program Midterm and ends when the student has completed their program. See chart below.

	1 <sup>st</sup> payment period	2 <sup>nd</sup> payment period
Pipe & Structural Code Welding	0-360 / 12 weeks	361-720 / 12 weeks

### Criteria for SAP

#### Quantitative criteria

Heartland Welding Academy evaluates the student's pace by dividing the cumulative number of hours the student has successfully completed by the cumulative number of hours the student has attempted. A student must have completed 85% or greater to be considered making SAP

- Pipe and Structural Code Welding Example:  $720 \text{ hrs} / 2 = 360 \text{ hrs}$  (Midterm point)

85% of scheduled hours per payment period:  $360 \text{ hrs} \times 85\% = 306 \text{ hrs completed to maintain SAP}$

*Heartland Welding Academy rounds to the nearest whole number using normal rounding methods*

#### Qualitative Criteria

Heartland Welding Academy has a minimum cumulative letter grade percentage requirement of 70% in classroom quiz/ tests to be considered as meeting SAP.

Heartland Welding Academy evaluates student's progression in the weld lab based on the pace at which they are completing individual skill blocks.

Structural Code Welding Program –at the completion of 180 hours students must have passed the visual inspection of 2G 7018 with backing strip.

Practical Pipe & Structural Code Welding Program –at the completion of 360 hours students must have passed the visual inspection of 4G 6010/7018 weave.

**Maximum Time Frame Allowed**

For programs measured in clock hours the maximum timeframe allowed for a student to complete cannot be longer than 150% of the published length of the program, as measured by the cumulative number of clock hours the student is required to complete and expressed in calendar time.

**Financial Aid Warning**

A student is placed on financial aid warning if they fail to meet SAP at the midterm (end of 1<sup>st</sup> payment period). This could be the result of a cumulative letter grade percentage below the 70% requirement, or from not meeting the 85% attendance requirement. Students are still able to receive financial aid while on financial aid warning.

**Notification of SAP results**

Students are given a midterm review, that includes SAP evaluation results by their instructor at the end of the first payment period. HWA will conduct this review and notify students of the results within a week of the end of the first payment period.

**Incompletes**

Heartland Welding Academy does not allow students to receive incompletes. Students who do not meet the Program Completion Requirements as defined in the Student Handbook (pg 7-9) will not be considered as a "Program Completer"